

Whitehorse Seniors Festival 2026- Host Expressions of Interest Application Form

If you need help, please contact the Positive Ageing Team on 9262 6333 or

positiveageing@whitehorse.vic.gov.au



Organisation / Host Details

01. Organisation / Group Name **Required**

02. Primary Contact Name **Required**

03. Role / Position

04. Email Address **Required**

05. Phone Number **Required**

06. Organisation Address / Suburb

07. Website or Social Media

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Event Submission

08. Would you like to submit an event for the 2026 Whitehorse Seniors Festival? **Required**

Select one answer only
☐ Yes
☐ No

09. Is this event one-off or ongoing for the duration of Seniors Festival? **Required**

Select one answer only
☐ One-off
☐ Ongoing

10. Event Title **Required**

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11. Event Description **Required**

Maximum of 80 characters

12. Event Type (Select most relevant category)

Select one answer only
☐ Gather and Socialise
☐ Arts, Culture and Creativity
☐ Body and Soul - Wellness / Exercise
☐ Learning and Technology
☐ Outdoors and Nature
☐ Other

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13. Preferred Date – Option 1 **Required**

14. Preferred Date – Option 2

15. Preferred Date – Option 3

16. Day of the Week

17. Start Date

18. End Date

19. Start Time **Required**

20. End Time **Required**

21. Venue Name **Required**

22. Venue Address / Suburb **Required**

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23. Is the venue accessible (mobility friendly)? **Required**

Select one answer only
☐ Yes
☐ No
☐ Partially

24. Cost to participant **Required**

Select one answer only
☐ Free
☐ Low cost

25. Specify amount \$

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26. Maximum number of participants **Required**

Please write in numbers

27. Is booking required? **Required**

Select one answer only
☐ Yes
☐ No

28. If yes, booking method

Select one answer only
☐ Phone
☐ Email
☐ Website booking link (ie: trybookings or similar)
☐ On the day

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Target audience

29. Who is this event suitable for? (Older adults 55+, Carers, Beginners, Culturally diverse communities, LGBTQIA+ seniors, Other)

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Safety, Risk & Insurance

30. Do you hold current Public Liability Insurance? **Required**

Select one answer only

☐ Yes

☐ No

31. If yes, upload or attach current certificate of currency?

Attach and submit documents with this form

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32. If no, confirm the venue provides appropriate insurance cover

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33. Will adequate staff or volunteers be present to safely manage the event? **Required**

Select one answer only

☐ Yes

☐ No

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34. Are there any risks or considerations Council should be aware of?

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Promotion & Conditions

- Provide accurate and complete event information
- Work with Council if date adjustments are required to balance the program
- Understand that submission does not guarantee inclusion in the Festival program
- Actively promote your event through your networks
- Notify Council of any changes before the program goes to print
- Complete a post-festival evaluation survey

Social Connection

35. Will light refreshments be provided? (please specify – i.e. morning/afternoon tea)

Select one answer only
☐ Yes
☐ No

Additional Comments

36. Additional comments or considerations

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Please return this form by **Friday 12 June 2026** by:

Email: scan and send to positiveageing@whitehorse.vic.gov.au

Mail: Positive Ageing Team, 379-399 Whitehorse Road, Nunawading

In person to Whitehorse City Council

Whitehorse Civic Centre- 379-399 Whitehorse Road, Nunawading